

BYLAWS OF AERONAUTICAL INDUSTRIAL LODGE 727-N

INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS

ARTICLE I

DESIGNATION AND JURISDICTION

Section 1. This organization shall be known as Aeronautical Industrial Lodge 727-N of the International Association of Machinists and Aerospace Workers (abbreviated as AIL 727-N IAMAW).

Section 2. The jurisdiction of this Local Lodge shall be as determined by the District Lodge and approved by the Grand Lodge.

ARTICLE II

PURPOSE AND OBJECT

Section 1. It shall be the purpose of this Local Lodge to work in close cooperation and harmony with the other Local Lodges of the District, and the District Lodge, and to make it possible for the maximum number of the members to take part in its deliberations.

Section 2. It shall be the object of this Local Lodge to work toward furthering the interest of members of Local Lodge 727-N in particular, and the labor movement in general.

ARTICLE III

MEETINGS

Section 1. This organization shall be formed and function as provided for by the Grand Lodge and District 725. The regular meeting shall be held on the third Thursday at 5:00 p.m. The regular meeting on alternate months, shall be held on the third Saturday of every other month at 1:00 p.m. or at such time as shall be designated by action of the lodge at the prior meeting. When the regular meeting date falls on or near a holiday, the membership present at a previous meeting, may by a majority vote provide a substitute date.

(a) Informational meetings may be requested by a Steward (of Lodge 727-N) and 30% of their shift. Time and place to be designated by the Executive Board.

Approved: 4/26/2022

Effective: 5/1/2022

Section 2. Admittance to meetings shall be permitted only by a member showing a paid up dues card, or a current check stub showing dues deduction, accompanied with other proper identification.

Section 3. A quorum shall consist of the minimum number of members set forth in the IAM Constitution, Article D. Failure of a quorum at any regular monthly Local Lodge meeting shall empower the Executive Board to act on all bills and take action on all matters before the Lodge for the Good and Welfare of the Lodge.

Section 4. Meetings of this Local Lodge and its committees shall be governed by the Rules of Order, the IAM Constitution and the Bylaws of Aerospace/Defense Industry Related District Lodge 725. All questions, unless otherwise provided, shall be decided in accordance with Robert's Rules of Order.

Section 5. The order of business for this Local Lodge shall be as follows:

1. Pledge to flag.
2. Roll Call of Officers and noting of absentees.
3. Introduction of visitors.
4. New applications - Oath of new membership.
5. Verification of quorum.
6. Reading of the regular and Executive Board Minutes, and acting on same.
7. Installation of Officers and Committees.
8. Reports of Financial Secretary and Treasurer, or Secretary Treasurer, including receipts and disbursements since the close of last meeting.
9. Communications, bills, etc.
10. Reports on Committees.
11. Report of sick and disabled members and relief.
12. Business Representative Report.
13. Anything for the good of the IAM and discussion of subjects of an economic nature.
14. Unfinished Business.
15. New Business.
16. Adjournment.

Section 6. Special meetings may be called in accordance with the provisions of the IAM Constitution, Article D.

Section 7. When a special meeting is called, all members shall be notified at least five (5) days before the meeting is called, stating clearly for what purpose the meeting is called. (Bulletins posted on the usual boards, as provided for in the shops, shall be deemed sufficient notice under this Section).

Section 8. All regular and special meetings of this Lodge shall adjourn promptly two hours after the meeting has been convened, except that a two-thirds (2/3) vote of the membership present may extend the meeting until a specific time from which there shall be no further extension.

ARTICLE IV

EXECUTIVE BOARD AND DUTIES

Section 1. The Executive Board shall consist of eight elected Constitutional Officers of the Lodge, and five (5) members shall constitute a quorum of the Executive Board at any of its meetings.

Section 2. Delegates to the District Lodge and Senior Board(s) members should attend the Executive Board Meetings.

Section 3. The Executive Board shall conduct its business in a methodical and businesslike way, keeping a record of its proceedings, and otherwise conducting its affairs according to the IAM Constitution, and District Lodge Bylaws.

Section 4. It shall set a time for meetings not less than once each month and transact any business referred to it by this Lodge. The Chairman may call a special meeting by notifying, and approval by, the majority of the members of the Board.

Section 5. All meetings of the Executive Board shall be held at a location mutually agreed upon by the members of the Executive Board and approved by the membership.

Section 6. It shall be its duty to deliberate upon all matters coming to its attention for the good and welfare of this Lodge, and as soon thereafter as possible to report to this Lodge its recommendations. All Executive Board recommendations and motions presented to the Lodge shall be called Executive Board Propositions and be numbered consecutively and voted on individually.

Section 7. The Executive Board shall immediately act upon all matters referred to it by the Lodge and report to the Lodge at the next meeting.

Section 8. The Executive Board shall have the authority, between regular Lodge meetings, to act on all matters of an emergency nature that would impair the welfare of the Lodge. This section will apply in emergency cases only, and all matters acted upon shall be reported to the membership.

Section 9. Any member of the Executive Board missing two (2) consecutive Executive Board and/or regular Lodge meetings of this Lodge, without being excused, shall give the Executive Board an acceptable excuse for not being present. If the excuse is not acceptable to the majority of the Board members present, it will be referred to the next regular lodge meeting for action.

Should the Lodge fail to excuse the member for such absence, the presiding officer shall prefer charges against such member in accordance with applicable provisions of the IAM Constitution.

Section 10. All vacancies of offices between elections covering Executive Board members and Delegates shall be filled by temporary appointment by the President of the Lodge. Such temporary appointments shall be for such period as is reasonably required to bring about the election of a successor in accordance with the provision of these Bylaws and the IAM Constitution.

ARTICLE V

NOMINATIONS AND ELECTIONS

Section 1. Nominations for Officers, Delegates, and Elective Committees of this Lodge shall be held at the Lodge during the first or only regular meeting in the month of November, and the Recording Secretary shall read the names of the nominees at the completion of the nominations at this meeting. Elections shall be held at the first or only regular meeting in December, at the Lodge.

(a) That the Lockheed Plant Protection Officers, Chief Steward, and Senior Board Committee shall be elected during the same meeting as the Lodge Officers for a like term.

(b) The Lockheed Plant Protection Officers, Senior Board Committee shall be comprised of the Chief Steward (serves as Chairperson), and two (2) members elected at large (from Lockheed's Plant Protection Officers). Alternate shall be selected by the runner-up process.

(c) Absentee Ballots shall be provided to the members, for the election of the Lockheed Plant Protection Officers, Chief Steward and Senior Board members.

Section 2. Designation of officers, and qualifications for office in this Lodge shall be the same as provided for in the IAM Constitution, Article B. Term of office shall be for three (3) years.

All candidates for elective office must be members of Aerospace/Defense Industry Related District Lodge 725 for at least one (1) year and a member of this Lodge at the time of nomination and free from delinquency of any nature.

A member must attend fifty percent (50%) of the regular lodge meetings since transferring into this Lodge, or during the 12-month period ending the date of close of nominations to be qualified candidate as an officer, delegate(s), or elective committee.

A roster will be kept at the entrance of the meeting hall for attending members to sign. It will be the responsibility of the members to sign the Local Lodge attendance roster and the stewards to sign the union stewards rosters.

Members nominated for office, delegates or elective committees shall give their name and Union card number to the Recording Secretary for the purpose of verifying their eligibility in accordance with the IAM Constitution and these bylaws.

Nominations shall not be accepted if the member being nominated is not present at the time the nomination is made; except that nominations accompanied with a letter of acceptance signed by the nominee shall be valid.

Section 3. No candidate shall be removed from the ballot after the election committee has certified the eligibility of candidates. The deadline for certification will be the Wednesday following the close of nominations.

Section 4. At the close of nominations for any election, the President shall appoint three (3) or five (5) tellers who are not candidates, who shall have full charge of the election and will:

(a) Have a sufficient number of ballots printed or mimeographed as recommended by the Executive Board. They will be responsible for numbering the ballots and corresponding voting sheets.

(b) Each ballot will list in alphabetical order, the nominee for each office, and for any nominee then serving in an office for which he/she is a candidate. The word "incumbent" will be entered in parenthesis after his or her name.

(c) The President may appoint alternate tellers so that the chairperson has at least two (2) tellers present at all times while the balloting is being conducted.

(d) Each nominee may submit in writing to the election chairperson the name of any Local Lodge member in good standing, who is to act as an official observer.

(e) Ballot boxes are not to be removed from the polling place until such time as the tellers proceed to count the votes cast. The ballots will be counted where the Local Lodge conducts its regular meetings.

(f) Any void ballot is a ballot not cast and will be subtracted from the total number of ballots cast. Any void section of a ballot voids only that section of the ballot. The election results will be determined by the number of ballots cast.

(g) If for some reason the elected delegates and committee members cannot fulfill their commitments, the alternate shall be the runner-up in the balloting of the passed election.

Section 5. The polls shall be open in the Lodge room from 10:00 a.m. to 3:00 p.m. on the day of the election. Members of this Lodge desiring to vote and when found in good standing by the tellers shall be given a ballot. Members shall mark their ballots secretly and vote for the required number of candidates specified on ballot headings and deposit the ballot in the sealed ballot box provided. Should he or she spoil his or her ballot, he or she may return it to the tellers, who shall void it and give him or her another ballot.

Section 6. At 3:00 p.m. and after the polls have been duly closed by the President of this Lodge, the Tellers shall collect all absentee ballots and shall proceed to count the votes cast and tabulate same on two (2) tally sheets prepared by the Recording Secretary for that purpose and render their report to the Lodge, setting forth in detail the total number of ballots used, destroyed, or not counted; the total number of votes cast, a correct record of the votes cast for each candidate, a copy of which shall be placed with the tally sheets and ballots in the ballot box and sealed, to be turned over to the Recording Secretary at the next regular meeting, who shall file same for a period of one (1) year.

Section 7. Write-in candidates shall be declared illegal and void. That portion of the ballot containing write-in candidates shall be declared void and not counted by the election tellers.

Section 8. Any member desiring to contest the election must file notice with the Recording Secretary within three (3) days after the result of the election has been officially announced. In the case of a contest, the President shall appoint a committee of five (5) members before the next regular meeting following the contest of the election. This committee shall investigate the protest and submit a written report of their findings at the next regular meeting. At that meeting, the membership shall act upon the committee report.

(a) In order to be valid, the notice must be in writing and contain an outlined description of the violation or irregular procedure of either the Lodge Bylaws or the IAM Constitution.

(b) Failure to describe the violation or irregular procedure will invalidate the contest and no further action will be taken by the Lodge.

(c) Notice must contain the members complete contact information. To include but not be limited to the member's name, Union card number, address, contact phone number and member's signature.

(d) If an electronic device such as email is used to provide notice to the Lodge, a hard copy of the contest containing an original signature, with the above requested information, listed in both (a) and (c), along with a response email address, must be provided to the Lodge prior to the committee's investigative meeting to be valid.

Section 9. Challenge ballots shall be issued to those members not presenting a stamped-up dues card nor found to be in good standing by the tellers. Members shall mark their ballot and enclose it in the envelope provided, sealing the envelope and filling in the information requested on the outside of envelope. These ballots will be verified for eligibility and returned to the tellers unopened. Those marked ineligible shall be retained unopened. All eligible ballots will be opened and counted. Envelopes shall be retained along with the ineligible ballots for the prescribed length of time as all ballots.

Section 10. Any candidate for any office within this Lodge, who shall pay or offer to pay any fines, dues, or assessments, or a consideration of any kind to a member for the purpose of receiving his/her vote or for furthering his/her candidacy, shall be deemed guilty of bribery and punished by fine, or expulsion, in accordance with the code, and the bribe-taker shall receive the same punishment as the bribe-giver.

Section 11. Conduct and notification of the nominations and elections shall be held in accordance with the IAM Constitution, Article B. Absentee ballots shall be provided to the members, as set forth in the IAM Constitution, Article B, for the election of all Officers, Delegates and Elective Committees who are nominated and elected at the same time and manner as Local Lodge Officers.

Section 12. Electioneering within the confines of the building in which the polling place is located in such a manner as to restrict the entrance to the building shall be prohibited. Any member doing so shall be deemed guilty of conduct unbecoming a member.

Section 13. No alcoholic beverages will be allowed within the election or meeting halls of this Lodge. Sealed alcoholic containers presented by the Lodge will be allowed in the meeting hall as long as it remains sealed until removed from the property.

Section 14. All Officers shall be elected by plurality. Should a tie vote occur in the vote for any particular office(s), a run-off election shall be held for such office(s). A 15-day notice of such run-off election shall be given to each member qualified to vote.

Subject to the 15-day notice, such run-off election will be held at the earliest possible subsequent regular meeting. In the event of a run-off election, the installations of officers elected thereby shall be held at the regular meeting of the Lodge immediately following the run-off election.

All alternates will be the person or persons receiving the next highest amount of votes below the winner. The first alternate will be the member receiving the next highest number of votes below the winner, etc.

The newly elected officers shall be installed at the next regular meeting after the final election.

Section 15. Installation of officers shall be in accordance with the IAM Constitution, Article B.

ARTICLE VI

OFFICERS AND THEIR DUTIES

Section 1. The President shall preside at all meetings of the Local Lodge, preserve and insure the orderly conduct of business, enforce these bylaws and all provisions of the IAM Constitution and District Lodge Bylaws that apply to this Local Lodge, decide all points of order and in case of a tie, shall cast the deciding vote. He shall countersign all vouchers and shall be authorized to sign checks legally drawn by the Secretary-Treasurer. He shall appoint all committees not otherwise provided for in these bylaws and shall serve as an ex-officio member on all committees and it shall be his responsibility that all committees function properly. He shall administer the obligation to all new members and perform any other duties required of him in these bylaws and the IAM Constitution and by the membership.

Section 2. It shall be the duty of the Vice President to assist the President at all times in preserving the order at Local Lodge meetings. In absence of the President, the Vice President shall preside over all meetings of the Local Lodge. He shall be authorized to sign checks, vouchers and other legal papers of an emergency nature in the absence of the President. The Vice President shall succeed to the office of President due to removal, death or resignation, as set forth in the IAM Constitution.

Section 3. The Recording Secretary shall conduct all correspondence of the Local Lodge, present all communications and bills to the Local Lodge and deliver such bills to the Secretary-Treasurer. He/she shall sign and affix the Local Lodge seal to all credentials of delegates from this Local Lodge, and shall keep an accurate record of the Minutes of all Local Lodge and Executive Board meetings, and an up-to-date roll of the Local Lodge officers and members of all committees. The Recording Secretary shall maintain adequate attendance records in order to insure eligibility under the attendance requirements set forth in these bylaws.

He or she shall keep on hand at all times, an up-to-date copy of these bylaws with amendments and changes thereto, and keep in its possession at the Local Lodge hall, and to be responsible for the Local Lodge seal. He/she shall prepare ballots for Local Lodge elections and referendums, prepare and mail to the members' suitable bulletins of the Local Lodge meetings, and shall perform any other duties as may be required of him/her. The duties of the Recording Secretary shall include the monthly typing and filing of the minutes in the lodge locker.

Section 4. The Secretary-Treasurer shall receive all monies from any source for the benefit of the Local Lodge and deposit the same in a bank of sound financial standing in the name of Aeronautical Industrial Lodge 727-N of the International Association of Machinists and Aerospace Workers (abbreviated as AIL 727-N IAMAW). He/she shall keep a systematic and accurate account of all revenues and disbursements in such a way to show the balance of cash on hand at the close of each meeting of the Lodge. He/she shall be authorized to sign all checks drawn on Local Lodge account from legally drawn executed vouchers. He/she shall turn over to the Auditors at each audit, all cancelled checks and vouchers, books and statements and render them such assistance as they may require, and perform any other duties required by this Local Lodge or IAM Constitution.

Section 5. The Conductor-Sentinel shall introduce all new members to the President. The Conductor-Sentinel shall check all dues books and identification of all members present and visitors from affiliated Locals. He/she shall report the standing of members when directed by the President. He/she shall take a position at the door and allow no one to enter unless duly qualified, or having permission of Local "N". He/she will introduce all visitors or committees from other organizations to the President, and explain briefly the object of their visit. It shall also be the duty of the Conductor-Sentinel to assist the President in maintaining order at the Local's meetings.

Section 6. The Board of Trustees shall have charge of all property belonging to the Local Lodge, shall see that all the books are properly kept, and at the expiration of each 6-month period, shall assist the Auditing Committee in the examination of all books and accounts and verify the report of the Auditing Committee by attaching their signatures thereto. Should the work of the auditing of the books of the Local Lodge be delayed on account of the failure of one (1) or more of the Trustees to be in attendance, the auditors shall proceed to carry on the work in the same manner as though all the Trustees were present. The Trustees of the Lodge shall be liable to the Executive Council of the Grand Lodge for all funds and other property of the Local Lodge under their control.

ARTICLE VII

DELEGATES

Section 1. DELEGATES TO DISTRICT LODGE - Delegates and Alternate Delegates shall be elected in accordance with the provision contained in, ARTICLE IV - DELEGATES, Aerospace/Defense Industry Related District Lodge 725 Bylaws.

Section 2. DELEGATES TO THE CALIFORNIA CONFERENCE OF MACHINISTS shall consist of not more than three (3) members. Terms and election shall be consistent with those of Local Lodge Officers. The Local Lodge shall determine the number of delegates to be elected. The Local Lodge shall determine the number of delegates to attend the meetings of the California Conference of Machinists at the regular lodge meeting prior to the California Conference meeting. It shall be the duty of the delegate(s) to attend all meetings of the California Conference when possible to do so. If the delegate is unable to attend the meetings, he/she shall notify the Alternate and Recording Secretary in advance of said meeting; and the Alternate will then attend.

Section 3. SENIOR BOARD - GRIEVANCE COMMITTEE - Those Collective Bargaining Agreements shall have a Senior Board where applicable, in accordance with past practice. The Grievance Committee shall be composed of the Executive Board and shall make decisions regarding arbitrations.

Section 4. DELEGATES TO THE LOS ANGELES COUNTY FEDERATION OF LABOR - There shall be elected to the Los Angeles County Federation of Labor, two (2) or more Delegates, as provided for in the Bylaws of the Federation, to represent Lodge 727-N. Term and election shall be consistent with those of Local Lodge Officers.

Section 5. DELEGATES TO THE GRAND LODGE CONVENTION – Delegates shall be elected in accordance with the provisions contained in the IAM Constitution, Article II – Grand Lodge Convention. Alternate Delegates shall be elected by the runner-up process.

ARTICLE VIII

STEWARDS

Section 1. Stewards shall be elected and/or appointed in accordance with Aerospace/Defense Industry Related District 725 Bylaws.

ARTICLE IX

COMMITTEES

Section 1. There shall be eleven (11) standing committees of the Local Lodge.

1. Auditing Committee
2. Budget Committee
3. Bylaws Committee
4. Negotiating Committee
5. Legislative Committee
6. Entertainment Committee
7. Educational Committee
8. Welfare Committee

Members of all committees, unless otherwise provided for, shall be appointed not later than the regular meeting in February following the Local Lodge elections. The first member named on the appointed committees, shall be chairperson of that Committee, unless otherwise provided for. The member receiving the highest number of votes on an elected committee shall be chairperson of the committee. The chairperson shall render a report of the committee's activities to the membership at each meeting.

ARTICLE X

DELEGATE AND COMMITTEE REPORTS AND LOST TIME

Section 1. All delegates and committee members of the Lodge that have claimed lost time and/or expenses in the performance of their duties as said delegate and/or committee member(s) must make a report not later than the second lodge meeting following their conference or convention to the membership at the regular lodge meeting or make a written report to the Executive Board. Failure to comply with this section without a satisfactory excuse approved by the Executive Board shall forfeit his position as a delegate and/or committee member(s). The alternate shall be the runner-up in the balloting of the past election.

Section 2. (a) All claims for time loss and/or expenses or travel allowances shall be submitted and signed by the member to whom due on forms provided for such purposes by the Lodge and approved by a majority of the Trustees before payment.

(b) Any duly authorized delegate and committee member that works on a day in which per diem or lost time is paid must reimburse the lodge for that portion. Delegates and committee members who fail to do so will be subject to charges in accordance with the IAM Constitution.

ARTICLE XI

COMMITTEES

Section 1. The Auditing Committee is to consist of three (3) members. Term and election shall be consistent with those of Local Lodge Officers. Local Lodge books shall be audited semi-annually.

Section 2. The Budget Committee shall consist of the Secretary-Treasurer, three (3) Trustees, and three (3) elected members. Term and election shall be consistent with those of Local Lodge Officers. All monies not allotted for in the budget must be referred to the Executive Board. Recommendation will be made at the next regular meeting. The motion for spending monies in excess of the budget must be approved by three-fourths (3/4) of the members present.

Section 3. The Bylaws Committee shall consist of three (3) members. Term and election shall be consistent with those of Local Lodge officers; whose duties shall be to consider and make recommendation on proposed bylaw changes.

Section 4. The Negotiating Committee - That a Negotiating Committee be authorized for each applicable collective bargaining agreement. Such Negotiating Committee shall be composed of no more than three (3) members. Committee members to be elected from the membership employed within the company where an agreement is to be negotiated.

The nominations and election for the Negotiating Committee shall be conducted in such a manner as to allow the committee to be seated no more than six (6) months prior to the expiration dates of applicable agreements. The dates of the Negotiating Committee election shall be determined by the Local Lodge President or his/her designated representative.

The Negotiating Committee members shall be paid at the individual's rate of pay for actual regular time lost from their employment.

If a member of the Negotiating Committee cannot fill his or her obligation, the alternate shall be the runner-up in the balloting of the past elections.

Section 5. The Legislative Committee shall consist of not more than three (3) members, of which one (1) will be the chairperson. Term and election shall be consistent with those of Local Lodge officers. The person receiving the most votes in the election shall be the chairperson. This committee shall investigate proposed legislation and make recommendations thereon. It shall study and report the significance of new labor laws, changes to existing ones, and other legislation of special interest to labor, which may be enacted. The chairperson will represent the Local Lodge at all District Legislative meetings.

Section 6. The Entertainment Committee shall consist of three (3) members, appointed by the Local Lodge President. They shall plan and present from time to time entertainment programs at the close of the regular meetings. The cost of all entertainment shall not exceed the amount set up in its budget.

Section 7. The Educational Committee shall consist of three (3) appointed members, appointed by the Local Lodge President. It shall be their duty to provide educational features for the good and betterment of the local members. They shall make arrangements with the President, at least one (1) meeting prior to presentation, to see if there can be time allotted.

Section 8. The Welfare Committee shall be composed of three (3) members, appointed by the Local Lodge President. Members of this committee shall endeavor to learn of cases of sick or bereaved members, when possible investigate them and immediately report the names and circumstances of such cases to their committee chairperson.

ARTICLE XII

BYLAW AMENDMENTS

Section 1. All amendments to these bylaws must be handled on the basis of the following procedures:

(a) All proposals must be in writing, signed by not less than five (5) members and referred to a Bylaws Committee.

(b) Must be read as proposed at two (2) consecutive meetings. Immediately following the second reading, the Bylaws Committee shall submit their recommendations, and submit the bylaws for voting.

(c) Reasonable advance notice must be given to the membership of the time, date and place of the second reading and vote to be taken on the Bylaws Committee's recommendations.

(d) Each proposal must be considered and voted upon separately. A majority affirmative vote by those present and voting is needed for adoption.

(e) One copy of approved proposals, together with the master copy of Bylaws shall be referred, no more than once in any twelve (12) month period, to the International President for approval and designation of an effective date.

Section 2. The Recording Secretary shall keep a master copy of these bylaws and all amendments and repeals thereof. He/she shall provide an adequate supply of copies of the Bylaws to the membership.

Section 3. Nothing in these bylaws shall be construed or applied in a manner that will conflict with the provisions of the IAM Constitution. All matters arising and not specifically covered by these bylaws shall be governed by the IAM Constitution.

ARTICLE XIII

DUES AND FEES

Section 1. The monthly dues of this Lodge shall be in accordance with the provisions contained in ARTICLE IX – REVENUE AND FINANCES, Aerospace/Defense Industry Related District Lodge 725 Bylaws, Section 1, Section 3, Section 4 and Section 5.

Section 2. Initiation and Reinstatement Fees shall be three (3) times the current monthly dues. Whenever the Local organizes a new plant the Local may request special dispensation from the International to waive the higher fees.

ARTICLE XIV

GOING TO WORK IN OTHER LOCALITIES

Section 1. Within five (5) days after commencing work in the new jurisdiction, such members shall transfer to the Local Lodge having jurisdiction over the place of employment; and have their transfer properly recorded.

ARTICLE XV

DISORDERLY CONDUCT

Section 1. Members entering the Local Lodge room while under the influence of intoxicating beverages, or who are guilty of using indecent or profane language herein, shall be excluded therefrom upon order of the Presiding Officer and shall be subject to a reprimand, fine, suspension, or expulsion after charges and a trial as provided for in Article L of the Grand Lodge Constitution.

ARTICLE XVI

FUNDS AND FINANCES

Section 1. This Local Lodge shall maintain its own banking account in the name of Aeronautical Industrial Lodge 727-N of the International Association of Machinists and Aerospace Workers (abbreviated as AIL 727-N IAMAW). The procedure for all expenditures, unless otherwise provided for in these bylaws, must be as follows:

Vouchers shall be drawn upon bills presented to and voted by the membership. Vouchers shall be signed and have the Local Lodge seal affixed to them by the Recording Secretary and countersigned by the President and/or by the Vice President in the absence of the President. The voucher stubs shall be numbered in regular sequence, dated, and state the amount, to whom paid, and the purpose of the expenditure. After receipt of a voucher drawn in this manner, the Secretary-Treasurer shall draw a check payable to the person or firm and for the amount stated on the voucher and note the voucher number on the face of the check and on the check stub. The signatures of the President and/or by the Vice President in the absence of the President, and Secretary-Treasurer shall be required on all checks. The Secretary-Treasurer shall retain all vouchers and cancelled checks in his possession, and shall surrender them to only authorized persons.

Investment of the Local Lodge's fund shall be in accordance with the provisions of the IAM Constitution.

Section 2. The budget for each succeeding year, as proposed by the Budget Committee, will be presented to the membership at the February meeting, for their approval. The budget will be in effect from April of that year through March of the following year.

Section 3. There shall be a petty cash fund of \$25.00 maintained for incidental expenses of the lodge. The Recording Secretary shall be responsible for the fund and keep itemized receipts of all expenditures from the fund. The Recording Secretary will submit to the Executive Board for approval all bills, pending membership approval before the account can be replenished.

Section 4. Convention Fund – Lodge 727-N shall have and maintain a Grand Lodge Convention Fund. A minimum of one hundred dollars (\$100) each month shall be allocated to this fund for the purpose of sending a delegate or delegates to the Grand Lodge Convention.

Section 5. Raffle Fund – There shall be established within the Local Lodge a raffle fund. This 727-N raffle fund shall be used at the discretion of the Local Lodge.

Section 6. Emergency Fund – This Local Lodge shall set aside a percentage of its income to be known as the emergency fund. All fines collected shall be put into a special account to be known as the Emergency Fund which may be used in case of an emergency.

No money shall be voted out of this Emergency Fund except by a three-fourths (3/4) vote of those present, and voting a special called meeting of the Local Lodge for this purpose.

ARTICLE XVII

BONDING

Section 1. All officers, employees or other individuals in this Local Lodge who are responsible for, or handle funds of or for the Local Lodge shall be bonded in accordance with the IAM Constitution and the IAM policy relating thereto.

Approved by

Robert Martinez, Jr.
INTERNATIONAL PRESIDENT